



Fareham  
Academy

# Applicant Pack Cleaner

Grade A

Start date: As soon as possible

20 hours per week (52 weeks)  
(18:30 until 22:30 Monday to Friday)  
Actual Salary - £12,722 to £12,787

Fareham Academy  
[www.fareham-academy.co.uk/vacancies](http://www.fareham-academy.co.uk/vacancies)

For more information regarding the post please visit our website or email  
Mrs Payne on [g.payne@fareham-academy.co.uk](mailto:g.payne@fareham-academy.co.uk)

**Closing Date: 31 March 2025**

## Letter from Headteacher

Dear Applicant

I am delighted that you are expressing an interest in working at Fareham Academy. We are a caring and forward-thinking school, where academic achievement and the personal development of each child go hand in hand. Our motto “Unlocking Potential – Creating Opportunity” supported by our “Kindness” ethos captures the ambition we have for all our students.

We are committed to your development and providing you with the opportunities and support to progress in your career.

I wish you luck with the application process. Indeed, it was the students and the team that inspired me and many others to join Fareham Academy.

If you have any questions on the recruitment process, please email [g.payne@fareham-academy.co.uk](mailto:g.payne@fareham-academy.co.uk) or visit our website - [www.fareham-academy.co.uk](http://www.fareham-academy.co.uk)


Yours faithfully,

Christopher Prankerd  
Headteacher

Yours faithfully,



Christopher Prankerd  
Headteacher



**“Developing transferrable skills such as teamwork, communication, problem solving, and innovation to better prepare students for the constantly changing world.”**

## Cleaner

Fareham Academy has an opportunity to appoint a Cleaner to join our busy and dedicated Site Facilities team.

We are looking to recruit a reliable, committed, trustworthy and hardworking cleaner who will work under the direction and instruction of the Cleaning Supervisor, to undertake individually or as part of a team the cleaning of designated areas to ensure they are kept clean and in a hygienic condition.

The cleaning team as a whole are responsible for maintaining high standards of cleanliness throughout the school. Each cleaner will be responsible for an area and will be expected to clean to the frequency and standard set out.

A Knowledge of Health & Safety procedures, precautions and an understanding of COSHH regulations, awareness of health and hygiene procedures and knowledge of moving and handling procedures, would be all be highly advantageous. Along with the ability to work well in a team, strong communication skills and a willing flexible and adaptable approach. Previous experience would be advantageous but not essential.

## Your Opportunity

The successful candidate will:

- Highly motivated and committed
- Good numeracy/literacy skills educated to GCSE level standard.
- Well organised and punctual with a professional attitude to work
- Will to work as part of a hard-working, dedicated team
- Positive, proactive, with a good sense of humour who is willing to work flexibly to meet the changing needs of the school
- Be an active member of school life and actively subscribe to the ethos of the school

In return we will offer you:

- A Staff Well-Being Programme
- Enthusiastic students who are willing to learn and are proud of their learning environment
- Opportunities for further professional development
- A caring and supportive working environment
- A fully paid Private Health Care Programme

## Schedule 6 Skills/Abilities/Knowledge

- Ability to carry out general cleaning duties as detailed in the Job Description.
- Is punctual and reliable.
- Ability to manage time effectively to complete tasks to a high level.
- Ability to prioritise work.
- Able to work with minimum supervision.
- Ability to work both alone and within a team to achieve specified standards.
- Be flexible to changing demands of the post.
- Take pride in a job well done.
- Ability to demonstrate an understanding of why Equal Opportunities are important in employment and service delivery.
- Ability to respect and value the different experiences, ideas and backgrounds others can bring to work and teams.
- Ability to demonstrate an understanding of why Customer Care is important in employment and service delivery.
- Have an awareness of and display a commitment to the relevant legislation and guidance in working practices in relation to the safeguarding of children and young people.
- To undertake any training relevant to your role.
- Must be in good health.

### Qualifications/Experience

- Able to communicate clearly, understand and follow instructions.
- Experience of undertaking general cleaning duties.

## Job Description

Job descriptions are subject to annual review and specific responsibilities may change to take account of the school improvement plan and staff professional development. All staff should promote the school ethos, and health and safety, and contribute to continuous school improvement.

### Main Duties - Daily

- Be responsible for ensuring the cleanliness of your designated area and for maintaining high and consistent standards
- Take initiative to perform cleaning and tidying tasks that are not specifically contained within the rota but require attention as part of maintaining overall high standards.
- Liaise with Supervisor, Site Manager and School Caretakers and other members of staff as required to ensure the cleaning rota operates smoothly around both school events and outside lets.
- Report cleaning supplies requirements and stock levels to the line manager.
- Assist in transportation of deliveries to relevant areas
- Ensure Health & Safety, quality and general procedure compliance
- Work as part of a team and support other members of the cleaning team to meet standards and school objectives
- Report any Health and Safety issues to the Supervisor, Site Manager and School Assistants

### Flexibility Statement:

The content of this person specification represents an outline of the post only and is therefore not a precise catalogue of duties and responsibilities. The person specification is therefore intended to be flexible and is subject to review and amendment in the light of changing circumstances, following consultation with the post holder.

Please note: Academies may hold interviews as and when applications are received, and this job may be withdrawn at any point without notice. You will still be able to add information until the closing date, but you will not be able to submit your application. With this in mind, you are encouraged to apply as early as possible.

Fareham Academy is committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check, and where applicable, a prohibition from teaching check will be completed for all applicants. In line with our commitments to safeguarding.



# Fareham Academy

## **Academy Address**

St Anne's Grove  
Fareham  
Hampshire  
PO14 1JJ

## **Contact Information**

Main Office  
Tel: 01329 318003  
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