

14th November 2024

Dear Parent/Carer,

RE: Year 10 Work Experience Update

Thank you to those who attended the work experience parents briefing on Tuesday 5th November. It was a good opportunity to share parental next steps regarding, the work experience paperwork that needs to be completed and take the time to answer any further questions.

At the parents briefing we distributed a useful guide to support you with the process. Please find a digital copy of the Work Experience Parent Guide which can be located on the school website parent zone [here](#).

To reconfirm, all work experience documentation needs to be completed and returned to school by **Friday 20th December 2024**. You can find copies of the documents on the school website [here](#) and your child has been provided paper copies.

Should you have any further questions please contact your child tutor in the first instance.

Yours sincerely



Mrs Pocknell  
Head of Key Stage 4, Head of Year 11

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